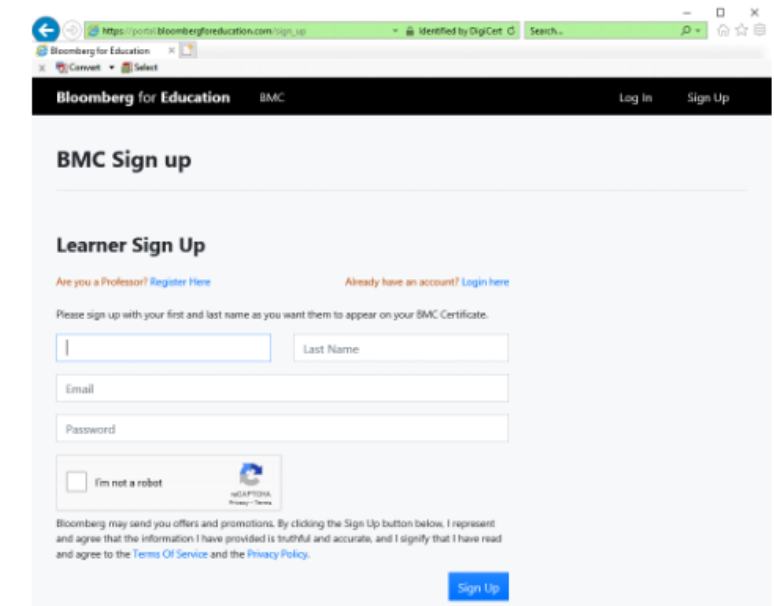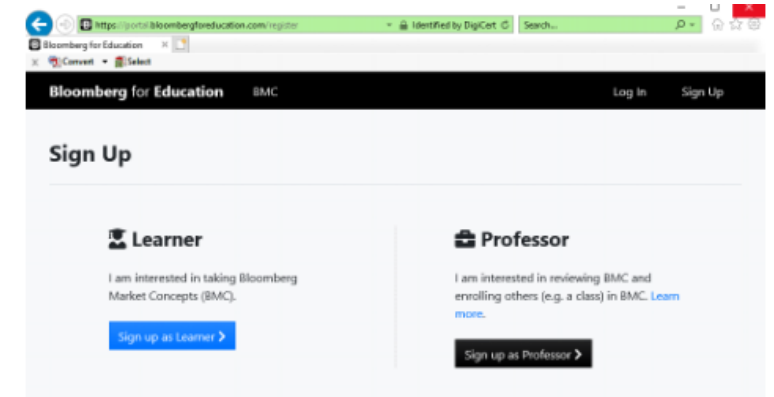# Bloomberg remote

Preliminary information

- If you already have Terminal logins (created via the tradingroom (4209)), **skip to Step 4**

- Please contact *helptradingroom@escp.eu* if you have any issue during the process

Step 1 : Create Bloomberg for Education Login

- Go to portal.bloombergforeducation.com
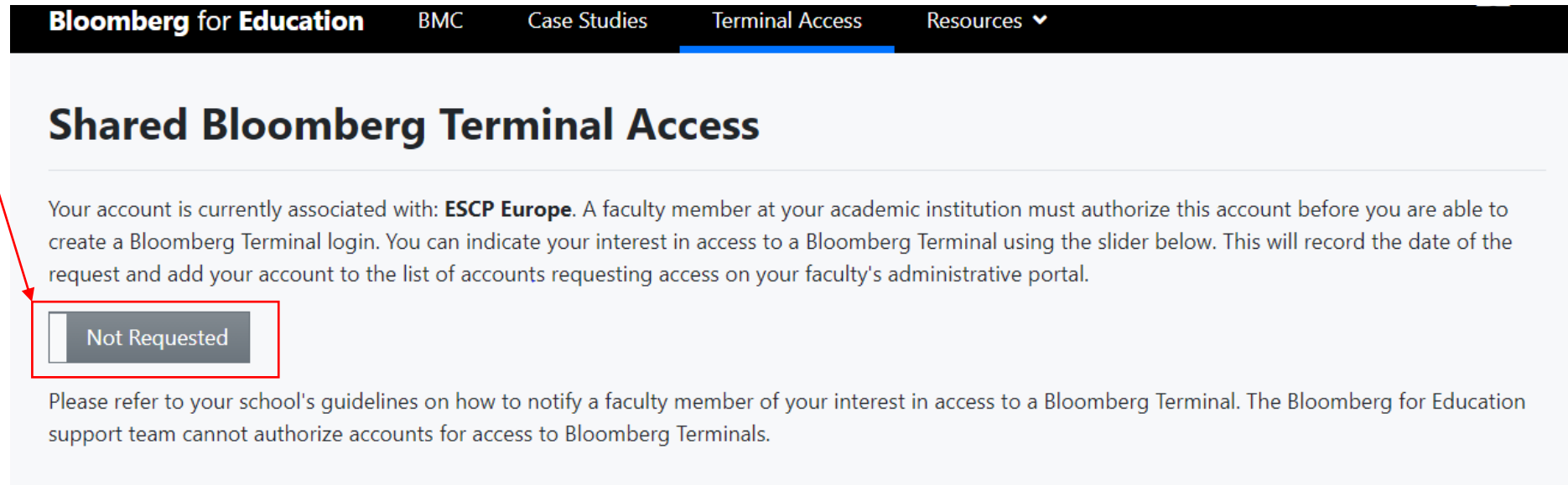
- Create **Learner account**

- Sign up with **school email**

- Verify your address by clicking on the email verification link you will have received after signing up

Step 2 : Create Bloomberg Terminal Login

- Go to portal.bloombergforeducation.com
- Sign in
- Open **Terminal Access tab**
- Input required information
- Request the access by clicking on the button below

Step 3 : Wait for Administrative Approval

- The approval should happen within 5 Business days

- After 5 Business days, go to Step 4, you should be able to log in to the Bloomberg Terminal

Step 4 : Book a given license on Affluences

- Licences are shared between many students

- To make sure every students can access this service, during Business Days, you will need to book a slot on a given PC (anyone of them, it does not matter). To do so:
  - Download the Affluences App (google play store, apple store) or via the link (Paris République Library pages on the intranet MySchool)
  - Go to ESCP BS Paris / République
  - Click on Book
  - Select Software and then one of the Bloomberg PCs
  - Select the date and time of use

- Please note that this is only available for students, registered in the Paris campus

- Any abuse (long term non booked logins during Business Days, transfer of accounts to students from other campuses) will be punished

- During non-business hours, first come, first served

Step 5 : Connect to your session

- Go to bba.bloomberg.net

- Sign in with **Bloomberg Terminal Username**

- Verify identity via code received via email/phone

- Select « Launch with browser »

- If the Terminal is not available, it means that somebody is using it. You will need to come back later and sign in again.